



Shift Supervisor/Lead Director

Bahakel Communications has an immediate opening for an AM production shift supervisor/newscast director. This position will include directing and managing the technical operations of WCCB News Rising, WOLO Good Morning Columbia, and the production staff. Normal shift hours are 4am - 1230pm Monday through Friday, however this position will be required to fill-in for vacation relief or any other shifts necessary to meet the operational needs of Bahakel.

The ideal candidate for this position will possess *strong leadership skills* (continued training, motivate, supervise the AM production staff), *excellent communication skills* (serve as a liaison between operations management and news management), and *attention to detail* is required. At least 3 years of directing or related experience is mandatory.

Primary Duties

- Supervise the morning production staff of 15 (daily scheduling, crew meetings, staffing)
- Direct 2-4 hours of LIVE newscasts per day (WCCB/WOLO)
- Communicate with the production manager and operation managers on a daily basis
- Program, build and maintain switcher library and notes
- Coordinate and work with the executive producers (News) to ensure proper planning and execution of future segments
- Represent the production department in weekly morning news/planning meetings

Secondary Duties

- Studio, Graphics, Audio operations as needed
- Special project assist (Bahakel Digital/Remote Broadcasts) as needed
- Vacation coverage as required due to staffing as needed

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